

**St. Ignatius Parish School
Advisory Council
September 7, 2023
6:30 p.m. – Ministry Room**

Present on zoom: Erin Woods, Katrena Paine, Fr. Tom, Lisa Hilton, Deb Russell, Sarah Colwell, Kristin Vathis, Michele Wyatt, Brian Geremia, Michael Fazio

Absent: Patty Kochis, Daniel Baker, Joe Hunt, Barbara Ching, Michael Stovall, Jackie Sueyres

1. Call to Order

The meeting was called to order at 6:31 pm

Opening Prayer

Fr. Tom led prayer

3. President Report

The group went around the room and introduced ourselves. Discussed the new CSAC manual. Clarified January and April meeting dates.

4. Pastor Report

Father passed out FAQ, talked about the Capital Campaign, discussed progress on paying of the loan.

5. Principal Report

Katrena for Patty, School is off to a great start. We are using new Social Studies book. We are fully staffed with a few new people, things going well. Katrena passed out Accreditation forms, there was some discussion.

6. Committee Reports

A. Annual Fund

Brian says there are donations coming in. We have pledge day coming up, we have an iPad available to make online donations.

B. Marketing/Communications

Sarah says the text is done for the Annual Report. Sarah created an editorial style guide for St. Ignatius Parish School. The goal is for it to be a helpful resource and training tool for parent volunteers as they transition into various communication positions' for the school, especially for the Annual Report and in light of the public launch of the "Our Faith. Our Future. Our Time." capital campaign. CSAC Comm's team hope that this document, which is intended to be a compendium to the S.I. graphic style guide, can be helpful in upholding the school's brand. It has been sent to the administrators and Father Tom for final review and approval. To create the S.I. Editorial Style Guide, the CSAC comm's team used Associated Press, Jesuit High School and UC Davis' editorial style guides. The CSAC communications team,

welcomes advice from the administration and CSAC members on how to most efficiently and effectively distribute this document so it can be the most useful for the school.

C. Catholicity/Mission Effectiveness

Michael has a few ideas to help connect the school and parish families that he is working on.

D. Finance

Nothing to report!

E. Facilities

Nothing to report.

F. Enrollment/ Curriculum/Staffing

We currently have 384 students. We have a new 6th grade teacher, she is wonderful, we are fully staffed at the time.

7. Parent Club

The first parent club meeting will be Tuesday, September 12, parent club is encouraging more parents to get involved. Amazing Grapes is Saturday, October 7, we are going to have Glow fest this year at Spooktacular, looking forward to it.

Member at Large

Michele says Coffee and Community turnout was abysmal, reminded us that All Saints day is coming up. Michele asked about adding Parish items to the school calendar.

8. Adjournment

The meeting was adjourned at 8:11 p.m.

Next meeting will be on Thursday, October 5, 6:30 p.m.